Diocese of Yakima
Diocesan Youth Convention
2019

Make a RUCKUS!

St. Joseph’s Parish
Sunnyside, WA
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Do you ever wonder if God is really listening?
Can anybody hear you?
Does what you say even matter?

Scripture tells us to “pray without ceasing.” Our Church exhorts us to spread the Gospel so that all may know God’s love. But when we are young, our resources are limited, and the world seem to be against us, how can we possibly carry out this mission? We are getting busier and busier with “to-do” lists that seem never-ending. All of a sudden, 10 minutes of prayer or an invitation to Mass seems to be “just another thing” to add on to the list. We are thrilled to announce our 2019 Diocesan Youth Convention, Make a Ruckus! Based on Pope Francis’ document, Cristus Vivit, we hope to urge teens to ground their lives in relationship with Christ so that He can work through us as his disciples to change the world.

This year’s DYC will take place at St. Joseph—Sunnyside, (907 South 6th Street, Sunnyside, WA 98944 ) beginning on November 1st at 7PM and concluding on Sunday the 3rd at noon. Daily Mass is planned into the schedule.

The conference cost is:
$40/youth, chaperone, group leaders for early registration before October 14th
$45/ youth, chaperone, group leaders for regular registration from October 14th – October 20th
$50/ youth, chaperone, group leaders for late registration October 21st – November 1st

*Please note that you may register members from your group at any time and while it is helpful to register all at once, they do not have to be registered all at once. Your final registration fee will reflect when you registered your members and we cannot guarantee t-shirt orders after October 15.

The cost includes participation in the conference, t-shirt, lunch and dinner on Saturday and lodging. You may adjust these fees if you want to account for other costs (breakfast/snacks for your group throughout the weekend, travel costs, other supplies, etc.) for your youth group. An invoice will be sent to your parish after the event.

Registration packets have been sent via postal mail to all parishes. Please refer to the Table of Contents for more important information.

If you have any questions about the conference, please contact Melissa Montenegro at 509.940.1012 yakimadiocese.ym@gmail.com

We hope to see you there!

In God’s Love,
Yakima Diocese Youth Ministers
How to Register for the Diocese of Yakima Youth Convention

Accessing Online Registration

For your convenience, we will be offering online registration for the 2019 Diocese of Yakima Youth Convention. Online registration is submitted via Google Forms. This is the preferred method of registration as it allows us to immediately see how many participants to expect from your parish.

There are multiple ways to access the online registration.

1. Visit the Diocese of Yakima website at www.yakimadiocese.org and follow the link to the registration form under “Upcoming Events” in the right side of the site.
2. Click on the link in the Diocese of Yakima Youth Ministers monthly e-newsletter.
3. Visit the Diocese of Yakima Youth Convention Facebook page and click on the “Sign Up” button on the cover photo.
4. Email Melissa Montenegro at yakimadiocese.ym@gmail.com for the link to the registration form.

We will send an invoice for payment to your parish after the Diocesan Youth Convention.

Things to Remember about Registration

- We often have cases where a parish registers a group of attendees and then has other attendees wish to attend after they have turned in the initial registration form. We welcome these attendees but ask that you please complete a full registration form each time this happens with your youth group using the registration steps listed above. Please do not attempt to access your first registration form to edit it.
- If this is your parish’s first time attending the DYC, you will receive 10% off of your total registration.
- If you register after October 15th, we cannot guarantee t-shirts. We will try to accommodate your group to our best ability but may have to substitute sizes.
- Please register early! After we receive your registration, we will send you a confirmation for your registration via email. Please let us know as soon as possible if you notice any discrepancies in your registration confirmation.
- Please only register for the amount of attendees you will have in your group. You will be charged for all attendees that you register for, even if they do not all attend the Diocesan Youth Convention.

Please contact Melissa Montenegro at yakimadiocese.ym@gmail.com if you have any further questions or concerns about registration.
Included in the back of this packet, you will find all forms necessary for this Diocesan Youth Convention. Please pay close attention to which forms must be maintained for your records.

**Adult Liability Waiver:** All adults, including the group leader, chaperones, and drivers must complete this form. The group leader must maintain a copy of this form for his/her records.

**Field Trip Medical Information and Parental/Guardian Consent Form/Liability Waiver (front and back):** Parents of all youth participants must complete this form. Please make sure that you complete both front and back sides of this form. Please maintain a copy of this form for your records and bring them with you to the Diocesan Youth Convention.

**Driver Information Sheet:** All drivers, whether they will be staying at the Diocesan Youth Convention or not, must complete this form. Per diocesan guidelines, all drivers who are transporting youth to and from the Diocesan Youth Convention must also view a video about driver safety. You may find this video here:
Group Registration

Group Leader: _____________________________ Parish: ___________________________ Today’s Date: _______

Address: _______________________________________________________________________________________

Phone Number: _________________________ Email: __________________________________________________

This is the first time our parish will attend the DYC:        Yes           No

Participants (Include youth, group leader and chaperones):

Number of Male Chaperones: ________________

Number of Male Youth: _________________

Number of Female Chaperones: ________________

Number of Female Youth: _________________

Total Number of Attendees: _________________

Total Fees Enclosed: $________________

T-Shirts:

Small: ________________

Medium: ________________

Large: ________________

X-Large: ________________

XX-Large: ________________

Does your group have any special needs or food allergies that our planning committee should know about?

_______________________________________________________________________________________________
**Travel and Arrival Expectations**

The safety of you and your group is a top priority. In order to ensure that your group is safe, we ask that you please review and adhere to all guidelines as set forth by the diocese as outlined in the driver and retreat safety section of this booklet. Please refer your drivers, chaperones, and parents to these safety guidelines. You may also access these guidelines under the Policies section of the Diocesan website (www.yakimadiocese.org) under the Parish and School Field Trip Policies.

We ask that the group leader arrive at the Diocesan Youth Convention with their youth. Registration and check-in can become hectic on Friday evening. Therefore, we ask that you please pay extra close attention to your youth group and keep track of all of your attendees as extra supervision will not be available. If you have several drivers travelling to the Diocesan Youth Convention, please communicate to all of your drivers that they need to wait until the whole group has arrived to check in. Only the youth group leader may check in! Room assignments and other paperwork will only be given to the group leader.

Upon arrival to the Diocesan Youth Convention, we will have activities and music to occupy attendees as they wait for other youth groups. Please participate in these activities and take the opportunity to meet new people! On Friday evening, we will have separate meetings for chaperones and group leaders. Please pay attention to these meetings on your schedule and make your chaperones aware that they must attend these meetings!
**What to bring**

Attendees of the Diocesan Youth Convention are encouraged to pack lightly. Please keep in mind that space is limited and your group may be sharing space with another youth group. We would also like to gently remind everyone that this is a retreat experience and electronics, homework, and other distractions should be left at home.

**Each YOUTH GROUP should bring:**
- Breakfast for Saturday and Sunday
- Required forms for each student, chaperone, and driver
- Snacks for the group (we will limit the times when people can leave the campus)

**Each ATTENDEE (both youth and adult):**
- Sleeping bag / sleeping pad
- Toiletries
- Pajamas
- Warm clothing
- Bible
- Journal and writing utensil
- Rosary
- Extra spending money to purchase merchandise from speakers/musician

**Please DO NOT bring**
- Alcohol
- Illegal substances
- Weapons
Important Things to Know about the 2019 DYC:

- As an incentive, we are offering 10% off of the total registration for parishes who will be attending the DYC for the first time. If your parish is a first time DYC attendee, please contact Melissa at yakimadiocese.ym@gmail.com.

- Our musician, Alex Street, will have merchandise for sale. Please encourage your participants to bring extra spending money if they wish to purchase these items.

- Communal showers will be available at St. Joseph Parish—Sunnyside. In accordance with safe environment procedures, we ask that participants wear bathing suits in the showers.

- We will offer need based scholarships for this event. If you are interested in these scholarships, please contact Melissa at yakimadiocese.ym@gmail.com. Scholarships will be on a first come, first serve basis.

- Further details, including a map of the location, breakout session information, and a final schedule will be made available as the convention gets closer.

- If you have any immediate questions regarding registration, please contact Melissa Montenegro at 940.1012 or yakimadiocese.ym@gmail.com
We are so grateful for your time and energy in making this Diocesan Youth Convention a success. In order for things to go smoothly, we enlist the assistance of youth group leaders, volunteer drivers, and chaperones. Please review the roles of the adults attending the Diocesan Youth Convention.

**Role of the Group Leader**

The group leader is the main point of contact for the youth group. All communications between the organizing committee and the youth group will go through the group leader. The group leader is responsible for the following:

1. Promoting the event in his/her parish, including setting a registration price if it should differ from the registration price set by the organizing committee. This also includes communicating with parents of the youth participants in the youth group.
2. Submitting registration, organizing paperwork, and collecting fees from participants
3. Recruiting and organizing chaperones to supervise youth
4. Communicating responsibilities and tasks to chaperones and youth from their parish.
5. After the event, the group leader will continue to be the point of contact as post-event matters arise, including payment for the event.
6. In order to facilitate registration, we also ask group leaders to be present at the DYC before the other members of their group will be arriving.

**Role of the Chaperone**

Chaperones for the Diocese of Yakima Youth Convention must be at least 21 years old. The main role of the chaperone is to support the youth minister/youth group leader in his/her role of supervising their groups. Chaperones may also be called upon to perform duties such as helping to serve food, ushering during Mass, lectoring, and/or cleanup. Chaperones are also asked to assist in the following:

1. Supervising youth during workshops and/or breakout sessions
2. Ensuring that lights out times are enforced (ie, lights are out by midnight and youth are in their assigned rooms and quiet)

**Role of the Driver**

Drivers to and from Diocese of Yakima Youth events are expected to adhere by all rules and laws of the road. They are in charge of safely transporting youth to the event venue.

- Drivers to and from Diocese of Yakima Youth events must be at least 21 years old or older.
- The driver must have a valid, non-probationary driver’s license and no physical disability that could in any way impair his/her ability to drive the vehicle safely.
- The vehicle must have a valid and current registration and valid and current license plates.
- The vehicle must be insured for the following minimum limits: $100,000 per person/$300,000 per occurrence.
Yakima Diocese Youth Convention 2019 November 1-3 Sunnyside, WA

VIII. On-site Rules

• For lodging
  
  • Upon arrival at St. Joseph’s Parish—Sunnyside, each group will be divided into male and female quarters. Depending on the number of participants you have from your youth group, you will be assigned rooms for lodging where you may place your belongings. Please note that the rooms will be locked during keynotes, group activities, and breakout sessions. Keys to these rooms will be limited, so please make sure that you take everything you will need for the day with you.

  • Please keep all areas CLEAN and ORGANIZED. We ask that you please not disturb any classroom materials such as bulletin boards, religious education materials, etc. If you must move furniture to make room for sleeping quarters, please return furniture to their original positions. We suggest taking a photo of the room before you move furniture so that you can return it to its proper positions.

  • Due to concerns over ants and other pests, we ask that you please not have any food or drink other than water in your rooms. If your group has any food, please leave it in the gym.

• For food

  • We will provide both lunch and dinner on Saturday. All other meals must be covered by your youth group. We will supply each youth group with space in the gym for you to keep your food throughout the weekend.

  • We have set time aside on Saturday and Sunday morning for breakfast. We encourage youth groups to bring non-perishable breakfast items that they can keep in the gym (bagels, muffins, oatmeal, cereal, etc). We will have very limited refrigeration available for perishable items such as milk, yogurt, etc. Youth groups often choose to share food in a potluck-style breakfast. Please keep this in mind as you prepare breakfast foods for your youth group.

  • You may also bring snacks for your youth group. Please keep in mind that there will be a limited amount of space and time for snacks. Again, snacks are only allowed in the gym!

  • In order to keep the flow of the weekend moving smoothly, we ask groups to refrain from leaving the venue to get food. Leaving the venue backs up our schedule as we wait for groups to return.

  • We also ask groups to refrain from ordering food that will be delivered to the venue as doing so causes a disruption in the momentum of the retreat experience. In the past, we have wound up with a lot of leftover food and unfortunately have wasted food that was provided for us because groups have had food delivered from outside vendors.
Mass Etiquette

- In order to maintain respect and reverence for God, we ask that all participants to behave appropriately during Mass, Adoration, and confession. We ask that all participants to adhere by the following guidelines:

- Church law requires us to fast for at least 1 hour before receiving Holy Communion. Fasting before Mass prepares us to receive Jesus in the Eucharist. Food, drink candy, and gum are NOT ALLOWED in the Church.

- Cell phones should never be used in Mass for calls, texting, or other social apps. If you are using the phone for readings or prayers, please do not allow them to become a distraction from the Mass.

- Please make sure you are dressed appropriately and remove hats and hoods before entering the church.

- Please maintain reverence as you enter the Church. Once you enter the church, it is not the time or place to visit with those around you. Casual conversation might be disturbing someone who is in prayer.

- When we enter and leave Church, genuflect toward the Tabernacle. Christ is present, and we should acknowledge Him! If the Tabernacle is not visible, please bow to the altar.

- Please be gentle with the kneelers! They can make a lot of noise when they are put down, so please be careful that you do not slam them to the floor when you use them.

- Pray after Mass, if you feel called to do so. It is a good custom, though not required, to offer a prayer of thanksgiving after Mass is over.

- Leave quietly. Once you are out of the Church, you may continue conversation with your peers.

- Please follow all guidelines for reverence and respect during Adoration! Christ is truly present in the Eucharist, and he is worthy of our reverence and praise.

- During the Exposition and Benediction at Adoration, we ask everyone to kneel. We will tell you when you are to kneel. During other portions of Adoration, you may be seated or maintain another prayerful position.

- We will let you know when a priest is available for confession. If you wish to go to confession, please stand in the line provided. Ushers will be there to guide you.

- When you are in line for confession, please maintain a proper distance between yourself and the priest and penitent before you. Doing so will allow privacy and comfort in making a good confession.

- When you have finished your confession, you may move to an appropriate place to pray and then rejoin the group.
ADULT LIABILITY WAIVER

Each adult participant, including group leaders and chaperons, must sign this form.

RELEASE OF LIABILITY/MEDICAL RELEASE

I, ______________________, agree on behalf of myself, my heirs, assigns, executors, and personal representatives, to hold harmless and defend __________________________, (Arch) Diocese directors, agents, employees, or representatives from any and all liability for illness, injury or death arising from or in connection with my participation in the trip.

In the event that I should require medical treatment and I am not able to communicate my desires to attending physicians or other medical personnel, I give permission for the necessary emergency treatment to be administered. Please advise the doctors that I have the following allergies:

________________________________________________________________________

In case of an emergency for treatment beyond emergency procedures, please contact: ________________________________________________________________

Name: ______________________________________________________________

Relationship to me: __________________________________________________

Daytime Phone: __________________ Night time phone: ___________________

Health Insurance Carrier: ___________________ Insurance Policy Number: ________

Insurance ID Number: __________________________

___________________________ ________________________
Signature Date

___________________________
Print name
FIELD TRIP
MEDICAL INFORMATION AND PARENTAL/GUARDIAN CONSENT FORM/LIABILITY WAIVER

Participant’s name: ____________________________
Birth date: ____________________________ Sex: ________

Parent/Guardian’s name: ____________________________
Home address: _______________________________________
Home phone: ____________________________ Business phone: ____________________________
I, ____________________________ grant permission for my child, ____________________________

Parent or guardian’s name Child’s name
to participate in this parish event that requires transportation to a location away from the parish site. This activity will take place under the guidance and direction of parish employees and/or volunteers from ____________________________

Name of parish

A brief description of the activity follows:

Type of event: ____________________________
Date of event: ____________________________
Destination of event: ____________________________
Individual in charge: ____________________________
Estimated time of departure and return: ____________________________
Mode of transportation to and from event: ____________________________

As parent and/or legal guardian, I remain legally responsible for any personal actions taken by the above named minor (“participant”). I agree on behalf of myself, my child named herein, or our heirs, successors, and assigns, to hold harmless and defend ____________________________, its officers, directors, employees 

Name of Parish

and agents, and the Arch/Diocese of ____________________________, its employees and agents, chaperons, or representatives associated with the event, from any claim arising from or in connection with my child attending the event or in connection with any illness or injury (including death) or cost of medical treatment in connection therewith, and I agree to compensate the parish, its officers, directors and agents, and the Arch/Diocese of ____________________________, its employees and agents and chaperons, or representative associated with the event for reasonable attorney’s fees and expenses which may incur in any action brought against them as a result of such injury or damage, unless such claim arises from the negligence of the parish/diocese.

Signature: ____________________________ Date: ____________________________

MEDICAL MATTERS: I hereby warrant that to the best of my knowledge, my child is in good health, and I assume all responsibility for the health of my child. (Of the following statements pertaining to medical matters, sign only those that are applicable.)

Emergency Medical Treatment: In the event of an emergency, I hereby give permission to transport my child to a hospital for emergency medical or surgical treatment. I wish to be advised prior to any further treatment by the hospital or doctor. In the event of an emergency, if you are unable to reach me at the above numbers, contact:
Name & relationship: ____________________________________________
Phone: ___________________ Family doctor: ____________________ Phone: ____________
Family Health Plan Carrier: _________________________________ Policy #: __________
Signature: ___________________________________________ Date: __________

**Other Medical Treatment:** In the event it comes to the attention of the parish, its officers, directors and agents, and the Arch/Diocease of ____________, chaperons, or representatives associated with the activity, that my child becomes ill with symptoms such as headache, vomiting, sore throat, fever, diarrhea, I want to be called collect (with phone charges reversed to myself).

Signature: ____________________________ Date: __________

**Medications:** My child is taking medication at present. My child will bring all such medications necessary, and such medications will be well-labeled. Names of medications and concise directions for seeing that the child takes such medications, including dosage and frequency of dosage, method of administration are as follows:

Signature: ____________________________ Date: __________

No medication of any type, whether prescription or non-prescription, may be administered to my child unless the situation is life-threatening and emergency treatment is required.

Signature: ____________________________ Date: __________

I hereby grant permission for non-prescription medication (i.e. non-aspirin products such as acetaminophen or ibuprofen, throat lozenges, cough syrup) to be given to my child, if deemed appropriate.

Signature: ____________________________ Date: __________

**Specific Medical Information:** The parish will take reasonable care to see that the following information will be held in confidence.

Allergic reactions (medications, foods, plants, insects, etc.): ____________________________

Immunizations: Date of last tetanus/diphtheria immunization: ____________________________

Does child have a medically prescribed diet? ____________________________

Any physical limitations? ____________________________

Is child subject to chronic homesickness, emotional reactions to new situations, sleepwalking, bedwetting, fainting? ____________________________

Has child recently been exposed to contagious disease or conditions, such as mumps, measles, chicken pox, etc.? If so, list date and disease or condition: ____________________________

You should be aware of these special medical conditions of my child ____________________________
**DRIVER INFORMATION SHEET**

**Driver**
Name __________________________ Date of Birth __________________
Address ________________________ Home Phone _____________________

Driver’s License # ______________ Date of Expiration ______________
Cell Phone ______________________

**Vehicle That Will Be Used**
Name of Owner __________________ Model of Vehicle __________________
Address of Owner ________________ Make of Vehicle __________________
License Plate # __________________ Year of Vehicle __________________

Date of Expiration ______________

If more than one vehicle is to be used, the aforementioned information must be provided for each vehicle.

**Insurance Information**
Insurance Company’s Name __________________________ Policy # ______
Liability Limits of Policy* ______________ Date of Policy Expiration ____________

(*Please note: The minimal, acceptable liability limit for privately-owned vehicles is $100,000/$300,000)

Agent’s Name __________________________ Agent’s Phone # _____________

In order to provide for the safety of our students or other members of the parish/school and those we serve, we must ask each volunteer driver to answer the following questions:

1. I have NOT had a conviction for an infraction involving drugs or alcohol (such as driving under the influence or driving while intoxicated) in the last three years.
   
   TRUE    FALSE

2. I have NOT had two or more convictions for an infraction involving drugs or alcohol (such as driving under the influence or driving while intoxicated) in the last seven years.
   
   TRUE    FALSE

3. I have had no more than three moving violations or accidents in the last three years.
   
   TRUE    FALSE

Please be aware that as a volunteer driver, your insurance is primary.

**Certification**
I certify that the information given on this form is true and correct to the best of my knowledge. I understand driving for Church ministry is a profound responsibility and I will exercise extreme care and due diligence while driving. I understand that as a volunteer driver, I must be 21 years of age or older, possess a valid driver’s license, have the proper and current license and vehicle registration, and have the required insurance coverage in effect on any vehicle used to transport students. I agree that I will refrain from using a cell phone or any other electronic device while operating my vehicle.

______________________________________________  ________________
Signature                                        Date