2018-2019 Supportive Housing Technical Assistance Request for Proposals (RFP)

CSH is excited to announce an opportunity for county/development teams to apply for intensive technical assistance to create supportive housing that advances local efforts to end and prevent homelessness; addresses housing needs identified through the Stepping Up initiative; and/or stabilizes vulnerable youth and families facing separation and homelessness.

About CSH

CSH has been the national leader in supportive housing for over 25 years. We have worked in 47 states to help create stable, permanent homes for individuals and families. This housing has transformed the lives of over 200,000 people who once lived in abject poverty, on our streets or in institutions. A nonprofit Community Development Financial Institution (CDFI), CSH has earned a reputation as a highly effective, financially stable organization with strong partnerships across government, community organizations, foundations, and financial institutions. Our loans and grants totaling over $600 MM have been instrumental in developing supportive housing in every corner of the country. Through our resources and knowledge, CSH is advancing innovative solutions that use housing as a platform for services to improve lives, maximize public resources, build healthy communities and break the cycle of intergenerational poverty. Visit us at csh.org to learn more.

Schedule of Activities

Teams will receive both individualized, local technical assistance and at least 3 full days of in-person trainings in Columbus. In between the sessions, remote and local consultation and technical assistance will be provided. The group trainings will be offered, to promote peer to peer learning opportunities with all the counties/teams that are selected.

Teams will be offered the opportunity to participate in other CSH trainings including funding application trainings, housing first, and case management best practices for justice-involved populations.

All activities will take place between the October 2018 and May 2019.

October 9, 2018
Orientation and Kickoff meeting in Columbus (in person)
Topics covered: Understanding your target population and referral mechanisms, appropriate scaling for your project, and SH financing fundamentals
**November 15, 2018**
County-specific technical assistance (in person)

Putting together your team of key partners, quality supportive housing and housing first principles for community leaders, mapping out a development timeline and task list

**December 13, 2018**
Finance and Partnerships in Columbus (in person)
Create capital, operating and services budgets; map out your MOUs for partners.

**January 2019**
County-specific technical assistance (remote)
Site selection work, partnership development, fund development meetings

**March 12, 2019**
Preview with funding partners in Columbus

**April and May 2019**
Funding application development (remote)
Teams develop funding applications with CSH support.

**Participation Benefits**
Upon completion, teams will have:

- A detailed, individualized supportive housing plan that can be used to apply for funding from multiple sources;
- Improved skills to operate existing supportive housing and develop new projects serving people who experience multiple barriers to housing;
- A strong, effective development, property management and service team that leverages the strengths of each team member;
- A powerful network of peers and experts to assist in project development and to troubleshoot problems; and,

**Deliverables**
Over the course of the intensive technical assistance, teams will work to develop individual supportive housing project plans. Among the expected team deliverables are:

- Memorandum of Understanding among members of the supportive housing development team, outlining the roles and responsibilities of each partner;
- Preliminary project proposal and budgets; and
- Preliminary feasibility analysis for potential housing site
- Detailed service delivery plan for specific target populations;
- Outreach, Engagement and Tenant selection plans;
- Tenant Leadership plan;
- Management plan;
- Operating policies and protocols between services provider and property manager;
- Community support plan

**Target Populations - Must identify one primary population**

- Households who are experiencing chronic homelessness or high vulnerability based on Continuum of Care coordinated entry assessments;
- Individuals and families at risk of long-term homelessness who are prioritized through the local Stepping Up Initiative or mental health board due to repeated use of crisis, hospital, and criminal justice services.
- Transition Age Youth (TAY) and families facing separation and homelessness due to behavioral health challenges and lack of stable housing.

**Eligible Teams**

Eligible teams must include, at a minimum, a designated team leader, a housing development/owner partner, a supportive service provider partner, and a property management partner. The designated team leader may be the development/owner, service, or property management partner. Developer must have experience with affordable housing. Additional team members may include, but are not limited to local city development staff or local housing authority staff or CoC representative.

To be eligible for the participation, teams must be able to commit to attending to all trainings/on-site sessions offered and commit to taking project concept from idea to completion with the goal of having supportive housing units placed in service.

**Eligible Supportive Housing Projects**

- Minimum project size for housing is 10 units of supportive housing;
- Housing is permanent and affordable where tenants hold leases and acceptance of services is not a condition of occupancy;
- Comprehensive case management services are accessible by tenants where they live and in a manner designed to maximize tenant stability and self-sufficiency;
- The housing development may be either 50%+ supportive housing or integrated supportive housing where 25% of the total units (with a minimum total of 40 units of which 10 are supportive housing) are made available to one or more of the target populations; and,
- The supportive housing development and/or integrated supportive housing must participate in the Continuum of Care Coordinated Assessment/Access system if the target population is chronically homeless.

*Proposals to develop emergency shelters, transitional or shared housing, such as group homes or shared apartments, will NOT be considered.*
Selection

In order for CSH and its partners to provide an appropriate level of technical assistance the 2018 Supportive Housing Development Cohort will be limited to four teams where at least two teams will have a non-urban focus. Consideration will be given to demonstrated need, financial stability of the primary sponsor, quality of the response to the application and alignment with this RFP.

Application Instructions

Application Deadline: Friday August 31, 2018 by 5:00 pm EST

The Application Review Team will evaluate all proposals and notify applicants of their selection by September 15, 2018. Submission of an application represents a commitment for the team to attend all institute sessions. The application must be completed in its entirety. Incomplete applications will not be considered. The full application can be downloaded using this link:

Click here for the full application

Submission: Submit an electronic copy of the application and the attachments to CSH by email to:

kathie.vida@csh.org

Questions: If you have questions, please submit them in writing to leah.werner@csh.org