Employee Survey #3

[Company Name] is interested in your opinions and feelings about different aspects of your job. Please take a few minutes to complete the following questionnaire. When it is completed, please return to Human Resources no later than _______________. All questionnaires will remain anonymous and confidential.

Please check one:

Department:

How long have you worked here?
Less than 2 years ______ 2 – 5 years _____ 5 - 10 years _____ 10 years or more ___

Listed below are statements relating to specific aspects of the organization, your job, pay, benefits, your supervisor, etc. Indicate your level of agreement or disagreement with each statement by marking an "X" in the space provided.

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<tr>
<td></td>
<td>Strongly Agree</td>
<td>Agree</td>
<td>Disagree</td>
<td>Strongly Disagree</td>
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**MORALE**

My work gives me a feeling of accomplishment.

I am proud to work for this company.

**IMAGE**

I often promote the company in the community.

Our company provides high quality care and service.

**RECOGNITION**

Excellent performance is recognized.

My ideas or suggestions for improvement are recognized by others.

**SUPERVISION**

My supervisor gives clearly defined performance goals and objectives.

My last performance evaluation was helpful to me.
**MANAGEMENT**

Management seems genuinely interested in the employees.

Management responds promptly to most problems.

**COMMUNICATION**

The company communicates changes to employees in a timely manner.

Communications between the supervisor and employees in my department are good.

**BENEFITS**

I am satisfied with the benefits I receive.

My time off requests are always granted.

**WORK ENVIRONMENT**

My work area is clean.

The equipment I use is well maintained.

**STAFFING**

Absenteeism is no problem in my department.

The company has enough staff to provide quality care.

**TEAMWORK/COWORKERS**

I feel there is good cooperation between departments.

I respect my coworkers.

**YOUR JOB**

I am happy with my current workload.

I consider myself a satisfied employee.

Please rate the overall performance of staff in your department:

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<tr>
<td></td>
<td>Always</td>
<td>Frequently</td>
<td>Rarely</td>
<td>Never</td>
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**PROFESSIONALISM**
My coworkers go out of their way to help and support others.

My coworkers maintain a professional environment and welcoming image.

My coworkers actively promote and support company policies and procedures and ethical conduct.

My coworkers maintain positive communication with clients.

My coworkers appearance and personal conduct is professional at all times.

My coworkers are aware of their role and responsibilities in assuring workplace safety.

My coworkers understand their role in the company goals and objectives.

My coworkers make personal efforts to improve their skills so they can make a better contribution to their jobs.

My coworkers are willing to help others during times of heavy workload.

What suggestions do you have to improve safety at the company?

What suggestions do you have to help improve communication throughout the company?

What other comments or suggestions do you have?

Thank you for your time & effort in completing this survey.
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