Safety Training Source
A part of MAP Client Services

For more information on Safety National’s MAP Client Services please visit:

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Safety National has partnered with Health and Safety Institute (HSI)/Summit Training to offer our clients with safety training via our web based training resource Safety Training Source.

**Learning Management System**: Safety Training Source is a learning management resource that provides our policyholders with online safety training courses. Administrators can set their organization’s structure, add/delete students, assign courses and run usage reports. The LMS is powered by OTIS Learning Management system.

**More than 100 courses to choose from**: Our policyholders can choose from over 100 safety training courses to assist in their loss prevention program. Topics include Accident Investigation, Back Safety, Driver Safety, Ergonomics, Fire Safety and more.
Course Descriptions
Safety Training Source
Web Based Training - Course Descriptions

Accident Investigation
Summit’s exciting online Accident investigation program offers a systematic approach to effectively investigate all types of accidents and determine their root causes – so you can prevent future incidents. Topics covered include:
• Purpose of an accident investigation
• How to respond to different types of accidents
• Conducting an investigation
• Techniques to get accurate results when interviewing witnesses
• Documenting findings and corrective actions
• Implementing improvements
Available in Spanish

Accident Investigation for Healthcare
When working in a medical environment, there are a number of specific hazards that can lead to accidents or injuries. Accidents can happen anywhere at any time, so it’s important to be well prepared to handle these potentially difficult situations. This program covers:
• When to investigate
• The accident scene
• Interviewing witnesses
• Reviewing records
• Analyzing information
• Communicating recommendations

Aerial Lift Safety
Addresses OSHA 29 CFR 1910.67 and ANSI A92.6
Summit’s online Aerial Lift Safety program teaches workers the hazards of working in aerial lifts including contact with electrical wires, falls, and falling objects. This program covers:
• Overview of protective systems
• Regulatory requirements
• Best safety practices
Available in Construction format

Air Emissions
Summit’s online Air Emissions training program clearly defines specific environmental regulations pertaining to emissions. Ideal for all employees who operate equipment or processes that can effect emissions, this dynamic program covers:
• Definition of air emissions
• The broad impact regulations have on a facility
• Measures employees can take to help ensure environmental compliance

Ammonia Safety
Addresses OSHA 29 CFR 1910.111
Ensure your workers understand that at high levels, ammonia has the potential to become an injury or accident source at your site. Summit’s program, Ammonia Safety, will dynamically teach your workers how to maintain a safe work environment while working around ammonia, by covering:
• Introduction to Ammonia
• The Hazards of Ammonia
• Safe Practices

Asbestos Awareness
Addresses OSHA 29 CFR 1910.1001
This program teaches workers about the potential hazards posed by asbestos-filled materials such as ceiling panels, insulation, and floor tiles, as well as measures to prevent exposure. Asbestos Awareness includes vital information concerning maintenance and janitorial activities where asbestos could be present.

Back Injury Prevention: You’re In Control
Summit’s Back Injury Prevention program teaches proper lifting techniques and important life lessons for maintaining a strong and healthy back. The fundamentals of good stretching and a healthy lifestyle are also covered. The program addresses:
• How the back functions
• Correct lifting and carrying
• Correct posture techniques
• Stretching to prevent injury
• How good health reduces chance of injury

Back Safety
The program reviews and demonstrates heavy lifting and moving techniques in several “real world” work environments. Our Back Safety program will teach employees:
• How the back works
• Common back injuries
• Risk factors
• Preventative measures
• Proper lifting techniques
Available in Spanish and Swedish.

Benzene Safety
Addresses OSHA 29 CFR 1910.1028
Use Summit’s comprehensive online Benzene training program to teach your workers what the hazards of benzene are and how to properly prevent overexposure. This program covers:
• What is benzene
• Safe work practices
• Health risks
• Complying with benzene standards
Available in Spanish, French, German, Portuguese, Mandarin Chinese and Italian.

Bloodborne Pathogens: Exposure Prevention V2
Addresses OSHA 29 CFR 1910.1028
Workers in all levels of occupation are at risk of exposure to bloodborne pathogens, including Hepatitis B, Hepatitis C, and HIV/ AIDS. Learn about the risks and preventative measures of exposure with Summit’s Bloodborne Pathogens: Exposure Prevention. This interactive online course features:
• Understanding bloodborne pathogens
• Best practices
• Modes of transmission
• Personal protective equipment
• Exposure procedures
Available in Spanish, French, German, Portuguese, Mandarin Chinese and Italian.

Bloodborne Pathogens for Healthcare
Addresses OSHA 29 CFR 1910.1030
Ensure that personnel in healthcare utilize standard precautions to understand that all blood, body fluids, secretion, excretion (except sweat), non-intact skin, and mucus membranes may contain bloodborne pathogens. This course covers:
• What are bloodborne pathogens and diseases that can be transmitted
• Potential exposure routes
• How to protect yourself
• What to do if exposure occurs
Safety Training Source
Web Based Training - Course Descriptions

Compressed Gas Cylinders
Addresses OSHA 29 CFR 1926.350
This highly effective online program dramatically demonstrates how improper handling of cylinders can cause damage and injury. Summit’s Compressed Gas Cylinders online safety program covers:
- Potential hazards
- Pre-use inspection and testing
- Best safety practices for handling and use
- Proper storage and transportation
Available in Construction format
Available in Spanish.

Concrete & Masonry
Summit’s online Concrete & Masonry training program teaches your workers to be aware of their surroundings while working, to follow best safety practices, and to wear the proper PPE to protect them from the potential hazards.
- General requirements
- Cast-in-place & pre-cast concrete
- Lift slab operations & masonry construction
Available in Spanish.

Confined Space Entry
2-Part Series
1. Confined Space Entry: Emergency Rescue
Addresses OSHA 29 CFR 1910.146
This thorough review of the typical scenarios that rescue workers may encounter is presented in a media-rich, interactive, online format. Your rescue team and emergency response personnel learn best safety practices and proven procedures to recover injured or incapacitated workers. The program will also teach your workers:
- Rescue pre-planning and training
- Hazards of permit-required spaces
- Proper use of safety and rescue equipment

2. Confined Space Entry: Permit Required
Addresses OSHA 29 CFR 1910.146
Use this outstanding program to train your employees on the hazards of working in a confined space and proper entry procedures. Your workers will learn:
- What is a confined space
- Associated hazards
- Proper entry procedures, including permits, monitoring, and PPE
- Associated responsibilities
Available in Spanish, French, German, Portuguese, Mandarin Chinese, and Italian.
Available in Construction format (English and Spanish)

Construction Safety Orientation
Featuring strategically placed interactions within each of the various lessons, this program will keep the attention and focus of your workers, ensuring retention of vital safety training content. This comprehensive program from Summit thoroughly covers a wide range of best safety practices for construction workers, including:
- PPE
- Hazardous materials safety
- Ladder safety
- Electrical hazards
- Fall prevention
- Housekeeping
Available in Spanish.

Container Labeling
Easily train all of your workers consistently on this important safety topic with Summit’s online Container Labeling course. This program covers:
- Introduction to container labels
- The HMIS label
- ANSI & DOT labels
- The NFPA label

Crane Safety – Mobile Cranes
Addresses OSHA 29 CFR 1910.179 – Overhead and Gantry Cranes
Different types of mobile cranes are covered, including crawler, locomotive, wheel mounted, and truck mounted. In just five lessons your workers are taught to successfully and safely plan a lift from start to finish, including awareness of site conditions, the type of lifting that needs to be done, crane inspection and set-up, and safe work practices. This program covers:
- Introduction to cranes
- Planning a lift
- Pre-operation setup & inspection
- Safe work practices

Crane Safety – Pendant Controlled
Addresses OSHA 29 CFR 1910.179 – Overhead and Gantry Cranes
This training program covers safe operation procedures and creates an awareness of the hazards and a respect for the potentially catastrophic consequences of crane accidents. In this engaging program, your workers will also learn:
- Selecting, attaching, and removing rigging
- Storing the block and crane
- Begin training today and avoid serious and costly crane mishaps

Decision Driving®
Decision Driving® covers the importance of a positive approach to safe driving and how to expand your field of vision on the road. Also included are skills for planning an escape route in the event of an accident ahead, and how to take safe but decisive action behind the wheel.
Available in Spanish and French.

Decision Driving®: Truck
Designed to reduce truck accidents and incidents, your workers will encounter multiple interactions throughout the six lessons of Decision Driving®. Multiple types of trucks and trucking situations are featured in the program so employees can easily relate to the material presented.
Available in Spanish and French.

Decontamination
Addresses OSHA 29 CFR 1910.120
Summit’s comprehensive Decontamination online program covers decontamination procedures and stresses the importance of safely removing contaminants before leaving the worksite. It’s appropriate for all industries and thoroughly trains workers to protect themselves, coworkers, and the environment from exposure to hazardous substances. The program teaches:
- Why decontamination procedures are necessary
- Objectives for organizing the decontamination zone
- Step-by-step procedures to follow when decontaminating
- Proper dismantling and disposal of the zone when decontamination is complete
Safety Training Source
Web Based Training - Course Descriptions

Disaster Readiness
Addresses OSHA 29 CFR 1910.38
All employees need to be aware of the proper procedures to follow in an emergency situation – be it due to fire, weather, chemical release, or any other type of incident. Featuring multiple interactions designed for high impact learning, Summit’s online Disaster Readiness program will help your workers prepare and react correctly to any potential emergency.
• The importance of planning and preparing for emergency situations
• Variables to consider for proper preparation
• Elements of a comprehensive emergency response plan
• Best practices for a variety of emergency situations
Available in Spanish and Portuguese.

DOT: Driver Logs
Addresses FMCSA, Part 395
Make sure your drivers understand the Hours of Service regulations and how to correctly log their hours using Summit’s online training program DOT: Driver Logs. Topics include:
• The DOT maximum driving time limits that are placed on commercial motor vehicle drivers, and some exemptions to those laws
• How to properly keep track of your time using a logbook
• The violations of these laws that can place a driver out of duty

DOT/CSA: Profiled in Safety
Ensure your drivers understand the new tracking methods and their obligations for compliance with the standard. This course covers:
• Measurement
• Evaluation
• Intervention
• Impact on drivers

DOT: Driver Qualifications
Addresses FMCSA Parts 392, 393, and 396
Commercial drivers must meet many compliance regulations to become and remain employed. Summit’s training program covers the topics and necessary regulations including:
• Federal laws regarding investigation and qualification files
• In-depth information explaining the requirements of each file
• Federal standards for drivers including age limits, licenses, medical exams, road tests, and the ability to speak/understand English

DOT: Driver Wellness
Addresses FMCSA Parts 392, 393 and 396
Ensure the health and wellbeing of your drivers isn’t negatively affected by their lifestyle choices, job duties, and the ergonomic factors of driving a truck. Summit’s training program covers:
• Job duties including stress, fatigue, and exposure
• Work environment and ergonomic factors
• Lifestyle hazards such as poor diet, smoking, and hypertension

DOT: Pre & Post Trip Inspection
Addresses FMCSA Part 396
A commercial rig – with its tremendous power and weight – can be a dangerous piece of machinery. To ensure that you arrive at your destination safely, it's important to begin by making sure that the truck you will be driving is mechanically sound from one end to the other. This course covers:
• Vehicle overview
• Checking the engine compartment
• Inspecting inside the cab
• Checking the lights
• Checking the signal lights
• Conducting a walk around
• Checking the brake system inspection

DOT: Drug & Alcohol Testing
2-Part Series
Complies with DOT 49 CFR Part 40
Prevent the consequences of drug- and alcohol-related violations and fines. Ensure your employees and supervisors understand the importance of drug- and alcohol-free employees for safety on the road, as well as the rights to requirements for testing for both employees and supervisors. This course covers:

1. DOT: Drug & Alcohol Testing – Employee
   • General awareness
   • The testing process
   • Test results
   • The effects of drug and alcohol

2. DOT: Drug & Alcohol Testing – Supervisor
   • Introduction to reasonable suspicion
   • Signs and symptoms of substance abuse
   • Constructive confrontation
   • The testing process
   • Test results

Driver Awareness: 15-Passenger Van Safety
With over 11 interactions in multiple lessons, this attention-getting program will help keep your drivers and their passengers safe while on the road. While this training program focuses on 15-passenger vans, the safety information also applies to 12-passenger vans. Summit’s Driver Awareness: 15-Passenger Van Safety covers:
• Techniques for driving a 15-passenger van
• Safety steps to take before beginning any trip with a 15-passenger van
• Driver safety
• Passenger safety

Drug Testing Awareness
Summit’s timely online program covers important topics such as testing and the ill effects of drugs and alcohol on an employee’s working ability. Employees who understand the consequences are more likely to resist using. Topics include:
• When testing needs to occur, including pre-employment, random, post-accident, reasonable suspicion, return to duty, and follow-up testing
• Why testing for alcohol and other drugs is required for transportation workers
• Importance of maintaining a drug- and alcohol-free workplace
Available in Spanish.

Electrical Safety
Summit’s engaging, web-based program teaches your workers basic safety practices for working with or around electricity, so that they can be grounded in safety. Prevent electrical accidents and fatalities from occurring at your site with Summit’s comprehensive, online program on Electrical Safety. The program covers:
• Exposed live parts and nominal voltage
• Approach distances for qualified employees
• Lockout & tagout procedures
Available in Spanish, French, German, Portuguese, Mandarin Chinese, Swedish, and Italian.

Electrical Safety Part 2 – Construction
Learn about general install requirements, hazardous locations, safe work practices and general use for equipment. Also discussed is working safely with flexible cords and cables.
Safety Training Source
Web Based Training - Course Descriptions

Energized Electrical Work Permit
Addresses OSHA 29 CFR 1910.147 and NFPA 70E Part III 5.4.1
Summit’s web-based Energized Electrical Work Permit training program makes it easy to effectively and consistently teach qualified workers the necessary skills and how to properly assess and plan for the job ahead, including obtaining the permit, PPE for the job, and warning labels and signs.
- Preparing for work
- Additional NFPA 70E requirements
- What is an energized electrical work permit
- Procedures for completing the energized electrical work permit

Environmental Awareness
Based on the Clean Air Act, Storm Water, RCRA, Clean Water Act, and SARA Title III
Illustrations of activities where employees may inadvertently violate regulations are shown to create an awareness and respect of the results of their actions. Ideal for all employees, Environmental Awareness includes:
- Waste minimization, disposal, and recycling
- Hazardous material handling
- Material storage
- Engineering controls
- Housekeeping practices
Available in Spanish.

Excavations, Trenching, & Shoring
Addresses OSHA 29 CFR 1926.651 – 1926.652
Cave-in prevention is the critical message of this comprehensive, web based program. Several different forms of shoring in a variety of different worksites demonstrate best safety practices to follow on the job. This online program covers:
- Overview of protective systems
- Regulatory requirement
- Best safety practices
Available in Spanish.
Available in Construction format

Eye Safety
Addresses OSHA 29 CFR 1910.132
Your workers will develop a respect for eye protection and understand the life-long consequences from not using adequate eye protection. The program presents:
- Anatomy of the eye
- Hazard recognition
- Five most common eye hazards
- Dangers of UV and infrared light
- First aid procedures
- Selection, use, and care of eye protection
Available in Construction format

Fall Protection
Addresses OSHA 29 CFR 1926.502 and 1910.66
Summit’s award-winning, proven Fall Protection content is available in the online training format to teach your employees about the importance of fall protection and measures they can take to reduce their exposure to fall hazards. Key concepts include:
- The effects of falls in the workplace
- Identifying and preventing various types of fall hazards
- The components of a personal fall arrest system and how they work together
- Steps for properly inspecting, caring for, and maintaining your fall arrest system
Available in Spanish, French, German, Portuguese, Mandarin Chinese, Swedish, and Italian.
Available in Construction format

Fall Protection Part 2 Construction
Learn about your requirements as an employer, fall prevention methods, components of a fall arrest system and the dangers of falling objects.
Safety Training Source
Web Based Training - Course Descriptions

Fire Protection & Prevention V2
This is an updated version of Fire Safety. Every year in the United States there are up to 80,000 workplace fires causing $2 billion annually in workplace damages and injuring an estimated 5,000 workers, 200 of which are fatal. Keep you and your workers out of these statistics by utilizing Summit’s online training program, Fire Protection & Prevention. This program covers:
- Common causes of workplace fires
- Recognizing fire hazards
- How to choose and use various types of fire extinguishers
- Fire prevention best safety practices
- First responder awareness level

Fire Safety
Addresses OSHA CFR 1910.157
With multiple interactions in each of the lessons, this comprehensive web based training course teaches workers how to operate a fire extinguisher, identify potential fire sources, and preventative measures to eliminate fires from happening in the first place. Summit Fire Safety covers:
- Common causes of workplace fires
- Recognizing fire hazards
- How to choose and use various types of fire extinguishers
- Fire prevention best safety practices
Available in Spanish.
Available in Construction format

First Aid: React and Respond – American Red Cross
Oxygenated blood circulating through the body is a constant and critical need for survival. When deprived of oxygen, a victim’s chance of recovery drops 10% for every minute that goes by without help. Summit’s First Aid: React & Respond training video/DVD uses a step-by-step teaching method to provide your employees with a basic overview of airway management, rescue breathing, CPR and AED use.

First Responder (Awareness Level)
The goal of this program is to educate your first responders to successfully bring a spill under control and reduce the potential risk to people and the environment. This course covers:
- An overview of chemical labeling and chemical hazards
- Proper handling of hazardous waste
- Proper procedures for hazardous substance release

Flammable Liquids: Know Your Risk
The Flammable Liquids course discusses flammable liquids and vapors and provides common ignition sources. The course describes best work practices, emergency procedures and how to properly store flammable liquids.

Food Allergens
When food allergens aren’t properly identified and controlled it can be a life or death situation, and also make your organization vulnerable to expensive fines and penalties. Teach food manufacturing workers the important steps to take in order to ensure the products made in your facility remain safe for all consumers. This course covers:
- Introduction to various food allergens
- Food allergen identification and assessment in your facility
- Control programs

Food Manufacturing: Contamination
Even in some of the most well-developed food safety programs, contamination outbreaks can occur. Summit’s interactive, online course on contamination of food will teach:
- Why food safety is important
- Some common foodborne illnesses
- Methods of contamination

Food Manufacturing: Microbiology for Dairy
Educate your employees on the role of micro-organisms and the role they have in food, especially those that can cause disease in humans and animals and that may result in serious harm. Summit’s interactive, online course on microbiology in food manufacturing details:
- What micro-organisms are
- Where they come from
- Why they are significant to the dairy industry

Food Manufacturing: Quality Assurance
Improve and maintain your company’s operations by bringing a systematic, disciplined approach to evaluating and assessing processes with this interactive, online course. This course reviews the importance of performing scheduled audits to ensure quality of food by covering:
- Why internal audits are performed
- Who is involved in the process
- How often internal audits must be conducted

Food Manufacturing: Sanitation
It is estimated that 75 million cases of foodborne illnesses occur every year in the U.S., and a large majority of them are due to poor hygiene practices. This interactive, online course details how sanitation affects the safety of the consumer, the employee, and the environment by covering:
- What is sanitation
- The purpose of sanitation
- Sanitation and its involvement with the law
- Your involvement with sanitation

Food Manufacturing: Site Security
Educate your employees on the specific guidelines created to aid the food industry in preventing the kind of turmoil seen in a major terrorist attack. Take a close look at food plant security detailed within Summit’s interactive, online course:
- Food security today
- Criteria for susceptibility
- Different avenues for attacks

Food Manufacturing: Traceability Management
Understanding how to monitor food supplies relating to demand, sell-by dates, recall announcements, or even a product’s country of origin, animal welfare, and genetic alterations is important for all food industry workers. Find these details within Summit’s interactive, online program, as well as:
- What is traceability
- Why it is beneficial to the food industry
- The consequences of ineffective tracking

Forklift Safety
Addresses OSHA 29 CFR 1910.178 for Powered Industrial Trucks
Summit’s highly interactive web-based training course offers settings from a variety of work environments along with engaging interactions and 3-D graphics to create awareness and respect for the hazards associated with operating a forklift. Lesson topics covered include:
- Introduction to lift trucks
- How lift trucks work & understanding the stability triangle
- Pre-operation inspection
- Proper load handling
- Safe driving skills
- Refueling & battery changing
Available in Spanish, French, German, Portuguese, Mandarin Chinese, Swedish, and Italian.
Available in Construction format
Safety Training Source
Web Based Training - Course Descriptions

Formaldehyde Safety
Addresses OSHA 29 CFR 1910.1048
Employees who work with, or are exposed to, formaldehyde need to understand the different exposure levels and the importance of utilizing engineering controls and safe work practices to ensure their safety. High end graphics and scenes from multiple jobsites teach employees how to recognize symptoms of overexposure, proper use of PPE, and the skills and techniques to safely work with formaldehyde. The program discusses:
- Health hazards and routes of entry
- PPE
- Best safety practices
Available in Construction format

GHS: Chemical Labeling & Classification
Addresses OSHA 29 CFR 1910.1200
Every day, potentially hazardous chemicals travel around the world. It is critical for workers to understand how to identify hazards and handle hazardous chemicals safely, regardless of the substance’s origin. Ensure your workers understand the global standard for handling hazardous chemicals with this course, which covers:
- Introduction to GHS
- Classification
- GHS labels
- Safety data sheets
- Best safety practices

Good Manufacturing Practices (GMPs): Food Production Excellence
Summit’s online training course, GMPs: Food Production Excellence encompasses a wide variety of programs all geared toward protecting the integrity of the food produced in your workplace. This course covers:
- Introduction to GMPs
- Personal responsibility in GMPs
- Material controls
- Communicable conditions

HACCP: Food Hazard Prevention
The HACCP (Hazard Analysis Critical Control Point): Food Hazard Prevention program is designed to help prevent contamination by reviewing the processes involved in food production, defining the risks that exist in those processes, and finding ways to control those risks. This course covers:
- Introduction to HACCP
- HACCP preparation
- The HACCP program in your workplace

Hand & Power Tools Safety
Addresses OSHA 29 CFR 1910.242
Summit’s online Hand & Power Tools Safety training program teaches your employees important best safety practices to reduce accidents and injuries on the job. Checking and maintaining the condition of your tools, using proper guards, and general housekeeping and hazards associated with each tool and power source are covered. This program teaches your employees:
- Controlling hazards
- Using hand tools
- Types of power tools/tool power sources
- Using power tools
Available in Spanish.
Available in Construction format (English & Spanish)

Hand Safety
Address is OSHA 29 CFR 1910.138
This attention-getting program reminds employees that machine guards, screens, and other engineered safety devices - together with PPE and following safe work practices - can prevent hand injuries. Hand Safety includes information relevant for multiple facilities, including laboratories and manufacturing sites such as steel mills and automotive parts makers. Hand Safety covers:
- The importance of machine guards
- PPE and hand protection
- Ways to prevent hand injuries
Available in Spanish.

Hazard Communication
Addresses OSHA 29 CFR 1910.1200
Our online Hazard Communication trains employees how to recognize and respect the hazards associated with chemicals and their usage. The program carefully teaches workers about hazard recognition, container labeling, Material Safety Data Sheets, and best practices to reduce the risk of exposure and prevent incidents.
Available in Spanish and Portuguese.
Available in Construction format

Hazard Communication: Erase the Mystery
Complies with Addresses OSHA 29 CFR 1910.1200
Ensure you and your workers know how to properly identify and label hazardous chemicals with Summit’s online training program, Hazard Communication: Erase the Mystery. With the adoption of GHS into the United States’ procedures for hazardous communication, it is essential to train workers on the updated system of labeling and classification. This course covers:
- Hazardous chemicals in the workplace
- Container labels
- SDS (safety data sheets)
- Safety checklists

Hazard Communication: Knowledge to Protect
Addresses OSHA 29 CFR 1910.1200
Teach your employees respect for potential hazards, safe work practices for working with and around chemicals, and the necessary steps to comply with OSHA, DOT, ANSI, and NFPA requirements, with Summit’s highly effective and interactive online training course, Hazard Communication: Knowledge to Protect. This comprehensive training course covers what your employees need to know to ensure personal and environmental safety, including:
- General awareness
- Their role in hazard communication
- Container labeling
- Chemical hazards and health effects
- MSDS
- Best safety practices

Hazard Recognition
Addresses OSHA 29 CFR 1910.1200
Hazard recognition is a proactive approach to incident prevention and a practice that all workers at your organization should be familiar with. Summit’s online Hazard Recognition program uses video and interactivity to convey the importance of recognizing hazards in the workplace. It also thoroughly examines the proper best safety practices to reduce potential harm and prevent costly accidents and injuries from occurring. Summit’s motivating online course features:
- What is hazard recognition
- Identifying potential hazards
- Inspecting your work area
- Reporting hazards
Safety Training Source
Web Based Training - Course Descriptions

Hazardous Materials Transportation (HMT)
7-Part Series

Part 1 - HMT: Bulk Transport
Addresses DOT 49 CFR 178 and 179; also references 172.302
Use Summit’s online HMT: Bulk Transport program to effectively train your employees on important DOT regulations and best safety practices for bulk material handling. In 3 lessons, 5 interactions, Flash animation, and video, this program covers:
• What is bulk packaging
• Loading/Unloading bulk packaging
• Transporting bulk packaging

Part 2 - HMT: General Awareness
Addresses DOT 49 CFR 171 and 172
Summit’s online program incorporates video and high-end animation to keep your workers interested. This program covers:
• Hazardous materials regulations
• Packaging hazardous materials
• Identifying hazardous materials
• Making and labeling hazardous materials

Part 3 - HMT: Handling Non-Bulk Packaging
Addresses DOT 49 CFR 173; reference 172.301
This program features multiple working examples of where your employees may encounter non-bulk packaging, including laboratories. This online program covers:
• What is non-bulk packaging
• Package markings and labels
• Selecting non-bulk packaging
• Transporting non-bulk packages

Part 4 - HMT: Safe Work Practices
Refers to requirements in DOT 49 CFR 172.8000
Perfect for all employees, this program uses vivid graphics and animation to teach workers to prevent harm to themselves, their coworkers, and the environment. This program covers:
• Emergency response
• Incident response & reporting
• Loading & Unloading procedures

Part 5 - HMT: Safety Requirements for Drivers
Addresses DOT 49 CFR 177
Summit’s dynamic online HMT: Safety Requirements for Drivers teaches your transport employees best safety practices and the regulations they need to follow to ensure compliance and a safe delivery. This program addresses:
• Regulations
• Driving & parking
• Safe driving procedures

Part 6 - HMT: Security Awareness
Addresses DOT 49 CFR 172.8000
Summit’s online HMT: Security Awareness teaches your employees to understand the security risk of the materials being transported, to have a solid security plan in place, to follow it, and be able to recognize and react to a possible security threat. This program teaches:
• Overview of security requirements
• Identifying security risks
• Security practices

Part 7 - HMT: Shipping Requirements
Addresses DOT 49 CFR 172.200 - .205
Use Summit’s online training program, HMT: Shipping Requirements, to effectively train your employees using video, graphics, and proven content. The shipping papers that accompany hazardous materials are an important part of complying with the regulations. This program covers:
• What are shipping papers
• Preparing the shipping papers
• Information on shipping papers

Hazardous Waste
Training with this media-rich program on correct hazardous waste disposal isn’t just the right thing to do; it will help protect your company from high fines and costly clean-up and disposal costs. This comprehensive program covers:
• Difference between hazardous and non-hazardous waste
• Basics of labels and shipping
• Hazardous waste containers
• Accumulation process
• What to do in case of a spill

HAZWOPER
Addresses Hazardous Waste & Emergency Response OSHA 29 CFR1910.120
Summit’s web-based training program can be part of your 8-hour, 24-hour, or 40-hour training curriculum. This program trains your employees on the procedures outlined in the Hazardous Waste Operations Regulation, including best practices for spill containment, clean-up, and decontamination. Topics also covered include how to prevent spills, including proper storage, and handling and inspection of containers.
Available in Construction format

Hearing Safety
Addresses OSHA 29 CFR 1910.95
Summit’s online Hearing Safety program features educational visuals, high end graphics, video, audio, and carefully crafted interactions to train your workers to recognize when hearing protection is needed, and the symptoms of overexposure. Topics covered include:
• How the ear works
• Why hearing is permanently affected by exposure to loud noises
• The correct use of hearing protection
• Best safety practices
Available in Spanish.
Available in Construction format

Heat Stress
With Summit’s Heat Stress program, workers will learn about heat stress and the importance of taking proactive measures to prevent its occurrence. Summit’s online Heat Stress program covers:
• What is heat stress
• Your body and heat
• Health hazards
• Preventative measures
Available in Spanish.

Hexavalent Chromium
Wake up your employees to the dangers of this silent killer with Summit’s online Hexavalent Chromium training course. This program addresses:
• What is hexavalent chromium
• Air monitoring and medicals
• Respiratory protection & PPE
• Safe work practices
Safety Training Source
Web Based Training - Course Descriptions

Hoists & Slings
Addresses OSHA 29 CFR 1910.179
Summit’s dynamic Hoists & Slings program will comprehensively teach workers how to properly use and care for hoists and slings. Types of hoists featured include: hand operated; air or electric powered wire rope; electric chain operated; and vacuum powered. The program covers:
• Type of hoists and slings and their proper uses
• Factors to consider when choosing a hoist or sling
• Inspection procedures
• Load handling
• Best safety practices
• Safe use, care, and storage
Available in Spanish.
Available in Construction format

Hot Work Permit
This program educates your workers on proper procedures and safe work practices to prevent personal injury and property damage. Key training issues covered in this highly interactive, media-rich program are:
• Identifying potential hazards
• PPE
• Permit procedures
• Best safety practices
Available in Spanish.
Available in Construction format

Hydrogen Sulfide Safety
Summit’s online Hydrogen Sulfide Safety features numerous interactions that reinforce key learning points, and provides a comprehensive guide to working safely with H2S in its gas and liquid forms. Topics covered include:
• What is hydrogen sulfide
• Permissible exposure levels to H2S
• Working safely around H2S
• Emergency response procedures
• PPE for working with or around H2S
Available in Spanish.
Available in Construction format

Incident Investigation
This dynamic, media-rich training program is set in a variety of work settings, ideal for all employers. This proactive training program focuses on:
• Purpose of incident investigation
• Analyzing information
• Gathering information
• Recommending corrective actions
• Interviewing witnesses

Industrial Ergonomics
Summit’s Industrial Ergonomics training course teaches your workers how to recognize ergonomic hazards and prevent injuries. The course teaches what musculoskeletal disorders are, how to reduce exposure, and how to recognize risk factors and prevent injury:
• Definition of musculoskeletal disorders and injuries
• Factors that cause MSDs
• Preventative measures
• Proper job function and design
• Ergonomic risk factors
Available in Spanish and Swedish.

Introduction to OSHA
Summit’s Introduction to OSHA online course teaches your workers what they need to know about the important OSH Act and how it affects them as employees. This online program covers the OSH Act, how standards are developed, the General Duty Clause, the employer’s responsibilities and employee rights, recordkeeping and inspections. Introduction to OSHA covers:
• OSH Act & OSHA
• Citations & penalties
• Inspections
• Record keeping & reporting
Available in Spanish.
Available in Construction format (English & Spanish)

Job Safety Analysis
This effective and proactive program will educate your workers on all aspects of incident prevention. The program delivers a step-by-step formula to success. Your workers will learn:
• The purpose and benefits of JSA
• The criteria for selecting job functions to analyze
• How to define basic job steps
• Identifying potential hazards
• Developing approaches that will eliminate or control the hazards
• Recommended procedures and control measures

Lab Safety
Addresses OSHA 29 CFR 1910.1450
Teach your employees how to work safely in a variety of lab situations and settings with Summit’s web-based, Lab Safety training program. Key training topics for Lab Safety include:
• Best safety practices
• Correct use of PPE
• Potential exposure to hazardous chemicals
• Engineering controls, including ventilation
Available in Spanish.

Ladder Safety
This interactive program features vital information on different types of ladders in a variety of work settings. The program is designed to ensure your workers relate to the important safety message this program delivers. In Ladder Safety, your workers will learn:
• Ladder selection guidelines
• Ladder inspection and pre-setup
• Ladder setup
• Safe work practices
• Care and maintenance
Available in Spanish.

Laser Safety
Summit’s online Laser Safety program dispels the myths about lasers and teaches employees how to safely operate and work with all types of lasers. In Laser Safety workers will learn how to safely work with industrial lasers, including:
• Types of lasers and their classifications
• Potential hazards when working with lasers
• Engineering controls and safe work practices
• Proper eyewear protection for laser operations
• Preventing secondary injury from indirect exposure
Safety Training Source
Web Based Training - Course Descriptions

Lead Safety
Featuring information relevant to multiple industrial and construction locations, this dynamic program motivates workers to follow best safety practices that reduce the concentration of airborne particles and eliminate the potential for overexposure. After completing this program, your workers will understand:
- How lead enters the body
- Effects of overexposure
- Preventative measures and safe work practices
- Requirements for regulating an area
- Why and how preventative measures/controls are used
Available in Spanish, French, German, Swedish, Portuguese, Mandarin Chinese, and Italian.

Leadership Skills for Safety – Supervisor Safety
An effective behavior-based training program, Leadership Skills for Safety, provides ways for supervisors to encourage positive worker attitudes toward safety. The course demonstrates:
- Safety-oriented behavior techniques
- Hazard recognition
- Accident investigation
- Job safety analysis
- Systematic approaches for correcting unsafe acts and conditions
- Interpersonal communication skills
- Positive reinforcement follow-up theory
Available in Swedish.

Lockout/Tagout
Addresses OSHA 29 CFR 1910.147
This excellent and engaging program grabs attention and keeps employees focused to ensure knowledge transfer to each employee. Organized in multiple interactive lessons, your workers will learn about the following:
- Importance of lockout/tagout
- Overview of lockout/tagout procedures
- Responsibilities of affected personnel
- De-energizing and restoring equipment to service
- Planning
- Finding all energy sources
- Additional safety measures
- Working as a group
Available in Spanish, French, German, Swedish, Portuguese, Mandarin Chinese, and Italian.

Lockout/Tagout: Energy Control
Addresses OSHA 29 CFR 1910.147
Summit’s interactive, online training program, Lockout/Tagout: Energy Control, is an attention-grabbing program that ensures employees are focused and able to recognize the potential hazards of stored energy and follow established safety procedures to reduce energy release accidents. This program covers:
- De-energizing and restoring equipment to service
- Planning
- Finding all energy sources
- Additional safety measures
- Working as a group

Machine Guard Awareness
Moving machine parts, when unguarded, have the potential to cause severe workplace injuries, such as crushed fingers or hands, amputations, burns, or blindness. Protect your workers from these preventable injuries with Summit’s Machine Guard Awareness program that teaches employees to respect the dangers of unguarded machine parts. This program covers:
- Hazards associated with machines
- Purpose and function of machine guards
- Best safety practices
Available in Spanish, French, German, Portuguese, Mandarin Chinese and Italian.

Marine Facilities Security
Summit’s online training program, Marine Facilities Security, comprehensively covers the MTSA regulation and explains how it affects employees working in marine facilities. This program includes:
- What is the MTSA Act
- Potential security risks found in marine facilities
- The employee’s role in maintaining marine security

Materials Handling
Teach your workers to properly handle materials, manually or using forklifts, hoists, or rigging. Materials Handling teaches your employees:
- Hazard awareness
- Using materials handling equipment
- Storing, stacking, & disposal
- Rigging equipment
- Manual materials handling
Available in Construction format

Muscle Strains & Sprains
Your employees will learn the importance of hazard recognition, body mechanics, and properly preparing the body for performing manual tasks. Best practices and proper warm-up and cool-down techniques will lead to a reduction of strains and sprains at your site. Muscle Strains and Sprains teaches:
- The importance of stretching and fitness to avoid strains and sprains
- Correct stretching techniques
- The importance of health and nutrition
- Best safety practices to prevent injuries
Available in Spanish.

Needlesticks: Avoiding Exposure
Streaming video. According to the Needlestick Safety and Prevention Act, every year an estimated 600,000 to 800,000 needle sticks and other sharps-related injuries are sustained by hospital-based and other healthcare personnel. This video teaches employees on best safety practices to avoid needle stick injuries and their associated consequences.

NFPA 70E: Arc Flash and Arc Blast Protection
NFPA 70E: Arc Flash and Arc Blast Protection, covers the areas of the 2015 standard that show significant changes – New Personnel Protection Equipment (PPE) tables and the elimination of both the Hazard/Risk Category Zero (HRC 0) and the Prohibited Approach Boundary (PAB) – as well as what it takes to ensure electrical workers can do their jobs without getting hurt or killed. This program is available in online, streaming video and DVD formats, and in English and Spanish languages. This course covers:
- Electrical hazards and injuries
- De-energizing equipment
- Working “hot”
Available in Spanish.
Safety Training Source
Web Based Training - Course Descriptions

Off-The-Job Safety
Ensure your employees safety on and off the job with this entertaining web-based program which covers:
• Water sport safety
• Fireworks and associated hazards
• Preventing overexertion
• The sun and its effects
• Warm-up and cool-down sessions for physical activities

Office Ergonomics
This Office Ergonomics program is designed to train workers on the techniques and best safety practices to prevent musculoskeletal disorders, or MSDs. Office Ergonomics teaches:
• What are ergonomics
• Common ergonomic risk factors
• Proper posture
• Effective ways to prevent injuries
• How to recognize and respect early warning signs
Available in Swedish.

Office Safety
Summit’s Office Safety program uses a good dose of humor to make its serious safety message memorable and effective. The program trains your office workers to spot potential hazards and best safety practices that will eliminate incidents from occurring, thus keeping them safe and productive.

OSHA Recordkeeping
Addresses OSHA 29 CFR Part 1904
Our web-based OSHA Recordkeeping program takes a step-by-step approach, instructing your employees how to fill out all the necessary paperwork, logs, and forms. Summit’s OSHA Recordkeeping will teach you how to properly record incidents and keep you in compliance, including all up-to-date requirements.

PACE Behavioral Driving: Commercial Vehicles
Using the acronym PACE (Plan Ahead, Analyze the Surroundings, Communicate with Others, Execute Safe Driving), this behavioral driving method has been developed by Marsh USA to assist you in experiencing a more stress-free, uneventful, and safer workplace driving environment. This commercial-vehicle driver program thoroughly demonstrates:
• Elements of collisions and how to avoid them
• Ensuring road readiness
• Strategies to analyze your surroundings
• Communication to other drivers
• Executing safe driving skills

PACE Behavioral Driving: Passenger Vehicles
Using the acronym PACE (Plan Ahead, Analyze the Surroundings, Communicate with Others, Execute Safe Driving), this behavioral driving method has been developed by Marsh USA to assist you in experiencing a more stress-free, uneventful, and safer workplace driving environment. This passenger-vehicle driver program thoroughly demonstrates:
• Elements of collisions and how to avoid them
• Ensuring road readiness
• Strategies to analyze your surroundings
• Communication to other drivers
• Executing safe driving skills

Patient Lifting and Transfer
Summit’s healthcare industry training program, Patient Lifting and Transfer, teaches workers to prevent the risks and reduce the immense stress on a body that may result in injuries. This program covers:
• Common injuries and hazards
• Lift techniques
• Body mechanics
• Equipment
Available in Spanish

Personal Protective Equipment
Addresses OSHA 29 CFR 1910.132
From proper footwear to eye, ear, head, and face protection, the Personal Protective Equipment course covers all that employees need to know about PPE - helping to reduce accidents and their associated costs and improve productivity, including:
• Understanding PPE
• Gloves
• Hard hats
• Foot & body wear
• Eye & hearing protection
Available in Spanish.
Available in Construction format (English & Spanish)

PPE: Armed for Safety
Addresses OSHA 29 CFR 1910.132
Elimination of all physical hazards is nearly impossible; that is why it is crucial to use protective equipment and training as your first line of defense. Learn how injuries can be mitigated, reduced, or avoided altogether with Summit’s online program PPE: Armed for Safety!
This program covers:
• Hazards
• PPE selection
• PPE fit
Available in Spanish, French, German, Portuguese, Mandarin Chinese, Swedish, and Italian.

Pipeline Safety
Pipeline Safety provides a comprehensive, interactive guide to working safely around pipelines. The safety training issues are many and range from excavation safety, to PPE welding, and ergonomics. Topics covered in this web-based pipeline safety orientation program include:
• Limiting exposure to hazardous materials
• Lockout/Tagout procedures
• Working safely in confined spaces
• Proper use of PPE
• Best safety practices

Power Press Safety
Learn about power press operations, potential hazards and best safety practices associated with power presses.

Preventing Spills
Summit’s Preventing Spills will teach workers how to spot possible spill situations and eliminate them before they occur. Topics covered include:
• Identifying potential hazards
• Handling hazardous materials
• Maintenance procedures

Process Safety Management
Addresses OSHA 29 CFR 1910.119
This online program provides an excellent overview of the 14 elements of process safety management, including the following topics:
• Employee participation and training
• Hot work permits
• Process safety information
• Incident investigation
• Process hazard analysis
• Mechanical integrity
• Managing change
• Emergency planning
• Pre-start up safety review response
• Operating procedures
• Contractor responsibilities
Available in Construction format
Rigging Safety
Addresses OSHA 29 CFR 1926.251 and 1910.184
Summit’s online Rigging Safety program will ensure your riggers are properly trained on all aspects of their job. Captivating graphics and interactions display the importance of safety when rigging.
• Types of rigging
• Selection, care, and use of rigging
• Load control and dynamics
• Identifying and avoiding potential hazards

Road Rage
This program educates your employees on the following topics:
• Effective advice to avoid getting involved with an aggressive driver
• What to do if you are the victim of aggressive driving
• The importance of avoiding aggressive driving yourself

Safe Behavior – No Regrets
This exciting, web-based training program will motivate your workers to analyze everyday choices and actions so they can learn how to positively affect workplace safety. This program covers:
• Principles of behavior awareness
• The power of positive reinforcement
• The importance of interpersonal communication
• How to make best safety practices a part of your everyday work practices
Available in Spanish.

Safety Attitude for Safety’s Sake
Safety Attitude for Safety’s Sake is beneficial for all employees and will help you build and enhance your safety culture. This program covers:
• Importance of workplace safety
• Leadership in safety
• Taking ownership
• Hazard spotting

Safety Orientation
This compelling and interactive training program helps develop a respect and understanding for potential hazards found on the job by explaining to your employees that best work practices and procedures are established for their safety. Support your positive safety culture by addressing a wide range of safety topics covered in Safety Orientation:
• Safety awareness
• Emergency situations & PPE
• Ergonomics & back safety
• Hazard communication
• Housekeeping & signs
Available in Spanish.

Scaffolding Safety
Addresses OSHA 29 CFR 1926 Subpart L
Summit’s web-based Scaffolding Safety program is ideal for all employees who work on scaffolds, and for those who erect and dismantle them. Featuring multiple interactions that keep your workers’ attention, Scaffolding Safety covers:
• Site evaluation & preparation
• Safe work practices
• Selection & inspection of scaffolding
• Proper erecting & dismantling procedures
Available in Spanish, French, German, Portuguese, Mandarin Chinese, and Italian.

Sexual Harassment
2-Part Series
Addresses CA sexual harassment law AB 1825
Summit’s 2-part series guides students and trainers through the course material based on their own input within the course scenarios. This interactive technology makes Summit’s web-based course one of the most advanced on the market.

Part 1 – Understanding & Preventing Sexual Harassment
This program is designed for a company-wide audience including employees and managers. This program:
• Defines sexual harassment in legal and practical terms
• Demonstrates behaviors that are and are not acceptable in the workplace
• Explains the actions to take for victims of sexual harassment

Part 2 – What Supervisors Need to Know
This program is manager-specific and demonstrates:
• How to prevent sexual harassment at your workplace
• The impact of sexual harassment in the workplace
• How to handle a sexual harassment complaint
• What to expect during a sexual harassment investigation
Silica Safety Awareness
Addresses OSHA 29 CFR 1910 Subpart A
Dangers with crystalline silica occur when the particles become small enough to be breathed in. This program will protect your workers from the hazards of crystalline silica in order to avoid unnecessary illness and death. Use Silica Safety Awareness to educate your workers about:
- What is crystalline silica
- The hazards of crystalline silica
- Best safety practices
- What to expect in your workplace
- Common exposures to crystalline silica

Site Security – What You Need to Know
Employees who know what to look for, how to report suspicious behavior, and how to respond to a security threat are vital to maintaining a safe and secure workplace. Be proactive and teach your employees to be aware of and how to prepare for a security threat with Summit’s Site Security – What You Need to Know training program. This program discusses:
- What are possible targets for attackers?
- Procedures used to improve security at this site
- Your role in keeping the workplace secure

Slips, Trips, & Falls
With carefully created exercises and interactions, this online program examines the causes of common slips, trips, and falls in the workplace and looks at ways to prevent them from occurring. Our engaging, web-based program teaches workers:
- The importance of good housekeeping
- Safe ways to work around wet and uneven surfaces
- Proper ladder safety
- When fall protection is needed

Small Spill Clean-Up
This interactive, web-based program teaches all of your employees about various types of small spills and demonstrates a proactive approach to accurately report, secure, contain, and clean the spill. This program covers:
- Special situations
- Preparing for cleanup
- Basic awareness
- Containment and cleanup

Stairways and Ladders
Teach your workers to be aware of the hazards, proper housekeeping, and safe work practices for working with or around stairways and ladders. This Summit program covers:
- Ladder selection guidelines
- Inspection & maintenance
- Setting up a ladder

Steel Erection
Summit’s online Steel Erection program teaches your employees how to increase safety on multiple steel erecting topics, such as fall protection, structural stability, walking & working surfaces, communication, and planning.
Available in Construction format

Stormwater Management
Summit’s comprehensive Stormwater Management program creates an awareness of the contributing causes of stormwater pollution and teaches best practices, such as equipment maintenance, proper storage, disposal, and handling of substances, and good housekeeping practices to stay in compliance and keep our environment clean. Using animated graphics, this program addresses:
- What is stormwater
- Stormwater program regulations
- The impacts of stormwater pollution
- Best management practices

Street Smart: Driving Skills
This program drives home the importance of safe choices on the road and teaches skills and techniques that enable your employees to recognize and reduce hazards. Street Smart: Driving Skills covers:
- Why safe driving is important to you
- Your responsibility for safe driving
- Driving skills to reduce risk exposure

Transportation of Dangerous Goods
Each year, tons of hazardous materials and wastes are transported throughout Canada. Knowing how to transfer these materials safely can and will save lives. Summit’s Transportation of Dangerous Goods, created specifically for use by companies located in or shipping items to organizations in Canada, addresses these issues:
- Purpose of the Transportation of Dangerous Goods Act
- When a material is considered hazardous
- Job functions of the regulation

TSCA – Toxic Substances Control Act
The Toxic Substances Control Act (TSCA) training program teaches best safety practices to prevent the accidental spill of chemicals. This program covers:
- What is TSCA
- The TSCA inventory
- Reporting & retaining information
- Recognizing & respecting toxic substances
- Best safety practices

Tuberculosis Awareness
Tuberculosis can become a very serious concern, especially for healthcare workers and individuals with weakened immune systems. Summit’s interactive online training program, Tuberculosis Awareness, dynamically teaches your workers on the effects and treatments involved with the disease, as well as how to avoid infection. This important program covers:
- General awareness
- Modes of transportation
- Symptoms and treatment
- Preventative measures

Valve Safety
Ensure your workers understand the best safety practices when operating on or around valves to prevent strains, sprains, and incidents. This course covers:
- Recognizing different types of valves
- Identifying common valve hazards
- Step-by-step valve risk assessment
- Ergonomic issues related to valve safety
- Best safety practices for working with valves
Safety Training Source
Web Based Training - Course Descriptions

Walking & Working Surfaces
Summit’s Walking & Working Surfaces program teaches your workers to assess the potential hazards of their work area and take the proper safety measures to protect themselves and their coworkers from preventable slips, trips, and falls.  
• Working safely around guard openings & holes
• Ladder inspections, selection, and proper use
• Good housekeeping measures
• Stairway safety
• Scaffolding safety
Available in Spanish.

Welding Safety
Addresses OSHA 29 CFR 1910. 252 and 1917.152
Summit’s Welding Safety program teaches employees to recognize and respect the potential hazards and motivates them to use best safety practices to prevent property damage and injury. It covers:  
• Types of welding
• Fire prevention techniques
• Purpose and procedures
• Purpose and importance of ventilation
• Special welding situations
• Potential hazards
• Proper personal protective equipment
• Purpose and procedures of a hot work permit
Available in Construction Format and Spanish

Workplace Hazardous Materials Information System (WHMIS)
Summit’s WHMIS training program trains your workers on the key elements of Canada’s national Workplace Hazardous Materials Information System (WHMIS), to ensure compliance when working with or in Canada.  
• General awareness
• Chemical hazards
• Container labels
• Material safety data sheets
• Best safety practices

Workforce Hazard Recognition: Identify & Eliminate
Make sure your workers recognize the workplace has potential risks and teach them to identify and eliminate the risky actions and conditions that can turn into safety problems or expensive incidents.  
• Why small actions matter
• Hazard recognition tools
• Maintaining awareness

Workplace Violence: Prevent the Threat
Prevent a violent situation in your workplace with Workplace Violence: Prevent the Threat. Workplace violence costs industry millions of dollars a year, and even more in the toll that violence takes on employees and workplace morale. This program covers:  
• What is workplace violence
• Employer’s policies and practices for preventing workplace violence
• Keeping you and your workplace safe
• What to do if violence does occur