New Student Login

Your Office 365 login will be your MyColumbia ID #; for example, MyColumbiaID#@colum.edu. Log in to http://portal.office.com

Your login for Office 365 will be MyColumbiaID#@colum.edu. Once you enter your username, then click next.

This is used to log you into Office365.
Enter your Office 365 User ID and temporary password. A temporary password will be capital first initial, lowercase last initial, followed by their date of birth in 6-digit form. (FIMMDDYY)

123456@colum.edu

Password

Sign in

Please sign in with your network credentials. For example: someone@colum.edu

If you are having password problems, please visit Self-Service Password Reset.
The following step is to update your password to your new account. Click Submit.

Update Password

You must update your password because your password has expired.

123456@colum.edu

Old password

New password

Confirm new password

Submit  Cancel
You can now log into your new account using your new password. Enter your login and new password. Click Sign in.
Click Next.
To recover your password using your phone, click on Set it up now.

1. Authentication Phone is not configured. Set it up now
2. Authentication Email is not configured. Set it up now
3. Security Questions are not configured. Set them up now

Enter your phone number and click Text or Call me.

Please verify your authentication phone number below.

Authentication phone
Select your country or region
Enter your authentication phone number

text me  call me

back
To recover your password using your personal email address, click on Set it up now.

Don't lose access to your account!

To make sure you can reset your password, we need to collect some info so we can verify who you are. We won't use this to spam you - just to keep your account more secure. You'll need to set up at least 1 of the options below.

1. Authentication Phone is not configured. Set it up now
2. Authentication Email is not configured. Set it up now
3. Security Questions are not configured. Set them up now

Enter your email and click Email me.

Don't lose access to your account!

Please verify your authentication email address below. Don't use your primary work or school email.

Authentication Email

email me

back
To set up your Security Questions click on Set them up now. Click Finish, when you complete your password recovery options.
Select your security question 1, 2 & 3 and enter your answer for each one. Click Save answers.
You have now completed the process of setting up your account, all you need to do is start using!