HEAP COOLING ASSISTANCE

Dear APPLICANT,

You must provide the following documents in the enclosed green envelope when you are submitting your completed application for the HEAP Cooling Assistance:

➢ **APPLICATION**: HEAP Cooling Application must be completed, signed and dated by the applicant.

➢ **MEDICAL NOTE**: The medical documentation for the household member with a medical condition exacerbated by extreme heat must be in writing from a physician, physician's assistant or nurse practitioner on a medical or doctor's office letterhead and must be dated within 12 months prior to the month of application. It must clearly state the patient’s medical condition and must have the recommendation that Air-Conditioning is needed.