INSTRUCTIONS TO AAUP ELECTION OBSERVERS

DUTIES (GENERAL)

1. Act as checkers and watchers.
2. Assist in identification of voters.
3. Challenge voters and ballots.

THINGS TO DO (SPECIFIC)

1. Identify voter.
2. See that the name of the person applying to vote is checked off on the official list of eligible voters for your particular polling place.
3. On the AAUP list of eligible faculty, check off the names of people who have voted.
4. Keep a list of voters who cast challenged ballots.
5. At the end of each day, bring these lists to AAUP Election Headquarters, 340A McMicken Hall.
6. If you have questions, Thursday, Thursday evening, or Friday, call 475-6913 or 475-3289.
7. Challenge voters if:
   a. The name does not appear on the eligibility list for your particular polling place.
   b. The voter does not have proper identification.
8. See that only one voter occupies a booth at any one time.
9. See that each voter deposits a ballot in the ballot box.
10. See that each voter leaves the voting room immediately after depositing his ballot.
11. Report any conflict as to the right to vote to the agent of the AAA at your table.
12. Report any irregularities to the AAA agent as soon as noticed.
13. Wear your observer badge at all times during the conduct of the election.
14. BE ON TIME. The AAA agent has been instructed to begin the balloting when the polls are officially open. He will not wait for you if you are late.

THINGS NOT TO DO (SPECIFIC)

1. Give any help to any voter. Only an agent of the AAA can assist the voter.
2. Electioneer any place during the hours of the election.
3. Argue regarding the election.
4. Leave the polling place without the AAA agent's consent. (If you must leave, arrange for a substitute during your absence).

As an official representative of AAUP, you should enter upon this task with a fair and open mind. Conduct yourself so that no one can find fault with your actions during the election. You are here to see that the election is conducted in a fair and impartial manner, so that each eligible voter has a fair and equal chance to express himself freely and in secret.

Maita Levine
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