



Hewitt
CSi

Training: REM101

During this full-day training session, participants will have the chance to learn about a broad cross-section of remuneration issues and processes and progress from a 'big picture' strategic view of remuneration management down to an individual level and day-to-day practicalities.

Practical Application

In addition to learning about remuneration theory and principles, participants have the chance to apply their new knowledge via a number of practical exercises and case studies designed to mirror real life situations. There is also ample opportunity provided for all participants to contribute to group discussion and learn more about remuneration practice across different organisations and industry sectors.

Topics Covered

The course is modular in nature and covers the following areas:

- Remuneration Principles & Theory
- Job Analysis
- Job Structures
- Market Salary Surveys
- Determining Individual Rates of Pay
- The Total Employment Cost (TEC) Approach
- Managing the Reward Process – Practical Considerations
- Supporting Key Remuneration Issues

Who Should Attend

The course is designed to give participants an overview of many areas of remuneration rather than focusing on any one area in great depth. As such, it is suitable for those new to the HR/Rem profession who want an introduction to this complex area, and also for HR generalists or Line Managers responsible for making remuneration decisions.

Ultimately participants will be well-equipped to evaluate existing remuneration policy and practice; converse with others in relation to remuneration; and make informed decisions about remuneration from the policy level through to the individual level, including decisions about salary increases during a remuneration review process.

Seminar Dates:

Sydney – Wednesday, 30 September 2009

Brisbane – Friday, 9 October 2009

Perth – Friday, 16 October 2009

Melbourne – Wednesday, 21 October 2009

Sydney – Friday, 23 October 2009

Adelaide – Friday, 30 October 2009

Venues to be confirmed

Time: 8.30am – 5.00pm

Cost: AUD\$900 + GST per person

Group discount: A 10% discount is available for group bookings of three or more employees attending the same session from one organisation (AUD\$810 + GST per person)

Includes: Course materials, refreshments, morning tea, lunch and afternoon tea

For further information on this or any other Hewitt Academy program
please contact Rebekah Rawlings on 02 8440 6500 or at
rebekah.rawlings@hewitt.com.



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Registration Form

Attendee Details (one form per person)

Full Name _____ Job Title _____

Organisation _____

Postal Address _____

Direct Phone _____ Fax _____

Email _____

Session

Please reserve a place for me at REM101:

- Sydney on Wednesday, 30 September 2009** The fee payable is \$ _____
- Brisbane on Friday, 9 October 2009** The fee payable is \$ _____
- Perth on Friday, 16 October 2009** The fee payable is \$ _____
- Melbourne on Wednesday, 21 October 2009** The fee payable is \$ _____
- Sydney on Friday, 23 October 2009** The fee payable is \$ _____
- Adelaide on Friday, 30 October 2009** The fee payable is \$ _____

Topics of Interest – Please let us know if you have any specific areas of interest and we will try to accommodate your request in the course content:

Method of Payment

- Credit Card (please tick one): Visa MasterCard AMEX

Card Number _____ Expiry Date ____/____

Cardholder's Name _____

Cardholder's Signature _____ Amount \$ _____

- A cheque for \$ _____ is enclosed (payable to 'CSi – The Remuneration Specialists Pty Limited')
- Please forward an invoice to my organisation

NOTE: Where an individual purchase is less than AUD\$1,000 (incl. GST) this document becomes your TAX INVOICE for GST purposes upon completion of payment by CREDIT CARD OR CHEQUE. **Please keep this document for your records.**

CSi – The Remuneration Specialists Pty Limited ABN 86 003 854 920

Please forward your registration form and payment by 16 September, 2009: Either by fax 02 9415 3347 or by email training@csirem.com.au

Note: Cancellations must be made at least 7 days prior to the seminar to be eligible for a full refund. Cancellations made after this time will incur the full registration charge.